

**FIRST 5 SAN LUIS OBISPO COUNTY
CHILDREN AND FAMILIES COMMISSION**

COMMISSION MEETING MINUTES

May 26, 2010

Commissioners Present

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| Katcho Achadjian | SLO County Board of Supervisors |
| Penny Borenstein, M.D. | SLO County Public Health |
| Lee Collins | SLO County Social Services |
| Julian Crocker | SLO County Office of Education |
| Don Dennison | Children's Services Network |
| Michael McNerney, M.D. | San Luis Obispo Medical Association |
| Janet Murphy | Community at Large |
| Rosalinda Rodriguez | Community at Large |

Commissioners Absent

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| Carol Capito | Child Care Planning Council |
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Staff Present

First 5 Staff: Susan Hughes, Jason Wells, Anne Tognazzini; Counsel: Patricia Gomez.

Call to Order

Chairperson Achadjian called the meeting to order at 4:04 PM.

Public Comment

There were no comments from the public.

Consent Agenda

- 1) Approval of the May 5, 2010 minutes.
- 2) Approval of Commission Financial Statements ending March 31, 2010.
- 3) Approval of an amended Commission Reimbursement Policy.
- 4) Adoption of a resolution authorizing execution of the Application-Agreement for Social Security Coverage for the employees of the Children and Families Commission who are members of the California Public Employees' Retirement System.
- 5) Approval of an independent contractor agreement with ShowTel for informational technology services, including website and email maintenance for the period of May 26, 2010 to June 30, 2011.
- 6) Approval of a budget adjustment request to move \$89,493.00 from line item: IDC-JE Alloc Public Health (5109040) to line item: Salaries – Regular Hours (5001210).

There were no questions or comments from the public.

Commissioner Collins made a motion to approve the Consent Agenda items. The motion was seconded by Commissioner Dennison and passed unanimously.

Review and approval of the proposed Commission Administrative Budget for FY 2010-11

Susan Hughes reviewed the proposed Administrative Budget for fiscal year 2010-11, which is based on historical spending, unchanged staffing levels, and decreased staff benefit costs. She noted that both the Program budget (\$2,852,165) and the Administrative Budget (\$455,969) align with the 5-year financial plan. After allocating \$202,175 to Program and Evaluation expense, she reported a total Administrative Budget cost of 8.31%. She noted that the amount expensed to Program and Evaluation was based on GFOA guidelines and was conservative. She compared the Administrative budgets over the past three fiscal years, and noted the addition of a contingency line item to the 2010-11 budget, to cover the possibility of filling the vacant accountant position, or to cover higher than expected professional services related to contract development and strategic planning.

Commissioner Collins asked about the long-term viability of working without an accountant on staff. Ms. Hughes noted that some items (such as the Community Report) are on the back burner, because of a lack of time, and that staff is pretty well stretched. She also noted a possible impact on staff time if the Commission adopts an advocacy platform.

There were no questions or comments from the Public.

Commissioner Collins made a motion to approve the Administrative Budget for FY 2010-11. The motion was seconded by Commissioner Crocker and passed unanimously.

Program report on Martha's Place, Children's Assessment Center,

Jason Wells spoke about the new contract for Martha's Place Children's Assessment Center (for up to \$250,000) with the County of San Luis Obispo for the period of July 1, 2010 to June 30, 2011. He noted the contract mirrored the previous contract with CAPSLO, while taking into consideration the issue of supplantation. He stated that the scope of work would not change significantly.

Tom Keifer, First 5 SLO County Evaluator, presented an Evaluation Update for Martha's Place, providing statistics on referrals and dispositions, as well as substance exposure data. He also reviewed the objectives related to clinical treatment.

Kimberly Miramon and Brad Sunseri, SLO County Behavioral Health staff, reviewed the FY 2010-11 budget and structure for Martha's Place. Mr. Sunseri noted that Martha's Place does not merely target children 0-5 with suspected prenatal exposure to substances, but also ones with social/emotional, behavioral, and developmental issues.

Ms. Miramon and Mr. Sunseri also spoke about referral sources, partnerships, the assessment model and goal for FY 2010-11, and funding (including possible sources of new funding, given the possibility that First 5 funding could end in 2011).

There was additional discussion about treatment ratios, referrals to Tri-Counties Regional Center, exposure issues, the target population, the status of MoCPOC (Model of Care Partner Oversight Committee), issues of supplantation, the qualifications of children treated at Martha's, and the involvement of Cal Poly interns.

In regards to the assessment/treatment ratio, Ms. Miramon explained that the County plans to continue with the 80/20 percentage, but they also have to consider the financial viability of doing so. Mr. Sunseri noted they are hoping Martha's Place eventually might serve as a full-service assessment/treatment/training center.

There were no comments or questions from the public.

Commissioner Collins made a motion to approve staff recommendation to proceed with development of the contract, and that supplantation and funding concerns be addressed. Chairperson Achadjian asked about the possibility of regular updates, and Susan Hughes noted that some manner of reporting could be built into the invoicing process. The motion was seconded by Commissioner Dennison and passed unanimously.

Dr. Bravo Recognition

There was a brief recess in order to honor Dr. René Bravo for his many years of service on the First 5 Commission. (Dr. Bravo resigned in February.) Chairperson Achadjian noted Dr. Bravo also received a proclamation from the Board of Supervisors the prior day.

Paso Robles First 5 Early Education Center Update

Commissioner Crocker provided an update on the First 5 Early Education Center in Paso Robles, for which a groundbreaking ceremony was held on April 28. He handed out a packet of information which included the site plan and photos of the progress. He noted that the buildings will be ready for occupancy this summer, and the ribbon-cutting ceremony is scheduled for September 24.

Children's Oral Health RFP Funding and County Oral Health Coordinator Funding

Jason Wells reviewed scopes of work and funding recommendations to provide Children's Dental Homes by:

- 1) Partnership for the Children (PTC) of San Luis Obispo County (La Clinica de Tolosa); amount not to exceed \$74,635.
- 2) Community Health Centers of the Central Coast (CHC); amount not to exceed \$87,500.

There was lengthy discussion regarding a number of issues related to the CHC contract, including concerns about double-dipping and supplantation, as well as whether the CHC mobile clinic was the most cost-effective method for delivery of services.

Mr. Wells also reviewed scopes of work and funding recommendations for an Oral Health Coordinator position in the Public Health Department.

During public comment, Jac Pedersen, pediatric dentist, thanked First 5 for its continued support of oral health, of Tolosa, and of the dental health coordinator position. He also praised CHC's hiring of a pediatric dentist. He then questioned the concept of the CHC mobile clinic as well as the need for specialized pediatric equipment. He also asked how to request First 5 SLO County funding to cover the use of general anesthesia in his pediatric dental office. Chairperson Achadjian asked Dr. Pedersen if he knew the extent of need for general anesthesia in the 0-5 population, but he did not.

Ms. Hughes explained that the current Oral Health staff recommendations are based on the Strategic Plan that was done by the Children's Oral Health Coalition, and funding for anesthesia is not part of the Strategic Plan. She noted the Commission could direct staff to ask the Children's Oral Health Coalition to look at Dr. Pedersen's suggestion and see if it fits the Strategic Plan and if it's needed.

Joel Diringer, Oral Health Coordination Team member, noted that the intent of the RFP was to increase the number of dental homes, to increase children's access to general dental care, not to increase access to specialty care.

There were no other questions or comments from the public.

Commissioner Collins made a motion to approve staff funding recommendations. The motion was seconded by Commissioner Rodriguez and passed on a 7-0 vote, with Commissioner Borenstein abstaining.

Commission Advocacy (Strategic Planning)

Due to the meeting running late, the Commission's review of options with regard to advocacy activities (to be facilitated by Wendy Wendt and Patricia Gomez) was postponed to the June meeting. Ms. Wendt encouraged Commissioners to look at the First 5 LA website, as an example of a First 5 that is very forward-thinking about advocacy.

Commissioner Comments and Announcements

There were no other Commissioner comments or announcements.

Adjournment

The meeting was adjourned at 6:55 PM.

All materials referred to in these minutes are available at the First 5 SLO County office. For a more detailed account, recordings of the meeting are available by calling (805) 781-4058.

The next regular Commission meeting will be:
Wednesday, June 23, 2010, 4:00-6:30 p.m.
Dept. of Social Services, 3433 So. Higuera St., Room 115, San Luis Obispo